

## अभ्यर्थियों को निर्देश

मध्यप्रदेश राज्य मुक्त स्कूल शिक्षा बोर्डए म.प्र.शासन स्कूल शिक्षाविभाग के अंतर्गत एक स्वषासी बोर्ड है जो वैकल्पिक शिक्षा एवं व्यावसायिक शिक्षा को जन-जन तक पहुँचाने के उद्देश्य से वर्ष 1995 से कार्यरत है। प्रतिवर्ष लगभग 03 लाख से अधिक विद्यार्थी विभिन्न कोर्सेस में पंजीकृत होकर परीक्षा के माध्यम से परीक्षा उपरांत प्रमाणीकरण प्राप्त करते हैं। वर्तमान में ग्रीन जॉब सेक्टर स्किल काउंसिल, हैण्डिक्राफ्ट एवं कारपेट सेक्टर स्किल काउंसिल, टैक्सटाइल सेक्टर स्किल काउंसिल, IT/ITES काउंसिल इत्यादि से MOU सम्पादित हो चुका है। म.प्र.राज्य मुक्त स्कूल शिक्षा बोर्ड द्वारा जारी प्रमाण पत्र यूजीसी, तकनीकी शिक्षा परिषद भारत सरकार एवं म.प्र.शासन द्वारा समस्त नियोजन के उद्देश्यों के लिये मान्य है।

एमपीएसओएसईबी जल्द ही युवाओं को प्रोत्साहित करने के लिए सस्ती लागत पर ब्लॉक/उप ब्लॉक स्तर पर पूरे मध्य प्रदेश में विभिन्न व्यावसायिक पाठ्यक्रम शुरू करेगी।

### 1. प्रस्तावित कौशल पाठ्यक्रमों के मुख्य लाभ

- एनसीएसडीई संबद्ध प्रशिक्षण भागीदार
- एनएसक्यूएफ संरेखित कौशल पाठ्यक्रम
- रोजगार के साथ कौशल विकास
- VED – Vocational Education to address Dropouts – औपचारिक स्कूली शिक्षा के साथ 8वीं/10वीं के बाद स्कूल छोड़ने वाले बच्चों के लिए विशेष रूप से डिजाइन पाठ्यक्रम
- किफायती लागत पर कौशल शिक्षा
- प्लेसमेंट लिंकेज
- पाठ्यक्रम शुल्क को बाद में समायोजित करने के लिए मानव पूंजी बैंक की शुरुआत

### 2. प्रस्तावित पाठ्यक्रम

- आईटी/आईटीईएस
- मिनी आईटीआई
- सुरक्षा
- आईटी (वित्त संबंधी)

### 3. पंजीकरण

- उम्मीदवार को <https://mpsos.mponline.gov.in> लिंक के माध्यम से पंजीकरण करना होगा।
- उम्मीदवार रुचि के क्षेत्र का चयन करेगा
- पोर्टल शुल्क के साथ पंजीकरण शुल्क जमा करें
- उम्मीदवार को आवेदन संख्या और अन्य विवरण बताने वाला एसएमएस मिलेगा
- एक बार पंजीकरण पूरा हो जाने पर, काउंसलर नियुक्त किया जाएगा

### 4. काउंसलर से बात करें

- काउंसलिंग की तारीख के बारे में उम्मीदवार को एसएमएस और ईमेल के माध्यम से सूचित किया जाएगा।
- काउंसलर उम्मीदवार की सुविधा के अनुसार वीडियो/ऑडियो कॉल के माध्यम से कॉल करेगा

- यदि उम्मीदवार ने कॉल नहीं उठाया या किसी अन्य तिथि के लिए अनुरोध नहीं किया। नई तारीख और समय पंजीकृत ईमेल और एसएमएस के माध्यम से सूचित किया जाएगा।
- काउंसलर चयनित इच्छुक क्षेत्र के विभिन्न पाठ्यक्रमों के बारे में चर्चा करेगा और उम्मीदवार की योग्यता, अनुभव आदि के आधार पर अन्य विवरणों के साथ पाठ्यक्रम का सुझाव देगा।
- यदि उम्मीदवार इससे सहमत है, तो काउंसलर मोबाइल पर प्राप्त हैप्पी कोड मांगेगा।
- यदि उम्मीदवार सहमत नहीं है और पाठ्यक्रम लेना पसंद नहीं करता है तो पंजीकरण उम्मीदवार द्वारा प्रदान किए गए हैप्पी कोड के साथ बंद कर दिया जाएगा

#### 5. शुल्क जमा

- उम्मीदवार को चयनित पाठ्यक्रम, फीस और पाठ्यक्रम शुरू होने की संभावित तारीख के बारे में एसएमएस और ईमेल मिलेगा।
- उम्मीदवार जमा शुल्क पूर्ण/किस्त/एचसीबी का चयन करेगा
- एचसीएम के मामले में उम्मीदवार को वांछित शुल्क जमा करना होगा या समझौते पर हस्ताक्षर करना होगा।
- उम्मीदवारों को निकटतम अध्ययन केंद्र और लिंकेज प्रदान किए जाएंगे
- एक बार जमा की गई फीस वापस नहीं की जाएगी।

#### 6. मानव पूंजी बैंक

- कोई भी उम्मीदवार ह्यूमन कैपिटल बैंक में भाग लेने का विकल्प चुन सकता है।
- पाठ्यक्रम निःशुल्क होगा
- उम्मीदवार को एमपीएसओएसईबी के साथ एक समझौते पर हस्ताक्षर करना होगा
- फीस समायोजित करने के लिए तीन दिन का वेतन काटा जाएगा।

#### 7. पाठ्यक्रम अध्ययन

- कक्षाएं निर्दिष्ट अध्ययन केंद्र के अनुसार ऑनलाइन मोड के माध्यम से आयोजित की जाएंगी।
- प्रयोगशाला कार्य एमपीएसओएसईबी के निर्दिष्ट कार्यशाला केंद्रों पर किए जाएंगे।
- पाठ्यक्रम सामग्री सॉफ्टकॉपी में प्रदान की जाएगी।
- पाठ्यक्रम के सफल समापन के बाद उम्मीदवारों को प्रमाणन प्रदान किया जाएगा।
- कार्यशाला (आवासीय) में 100% उपस्थिति अनिवार्य है

#### 8. रोजगार अभियान

- एमपीएसओएसईबी जहां भी आवश्यक हो, औद्योगिक प्रशिक्षण की व्यवस्था करता है
- एमपीएसओएसईबी प्रत्येक क्षेत्र के लिए रोजगार अभियान चलाएगा

#### नोट :

1. पाठ्यक्रम (Annexure 1) और उसका शुल्क अलग से प्रसारित किया जाएगा
2. किसी भी प्रश्न के लिए संपर्क करें email :: skill.mpsoseb@gmail.com

## **Instructions to Candidates**

मध्यप्रदेश राज्य मुक्त स्कूल शिक्षा बोर्ड म.प्र.शासन स्कूल शिक्षा विभाग के अंतर्गत एक स्वषासी बोर्ड है जो वैकल्पिक शिक्षा एवं व्यावसायिक शिक्षा को जन-जन तक पहुँचाने के उद्देश्य से वर्ष 1995 से कार्यरत है। प्रतिवर्ष लगभग 03 लाख से अधिक विद्यार्थी विभिन्न कोर्सेस में पंजीकृत होकर परीक्षा के माध्यम से परीक्षा उपरांत प्रमाणीकरण प्राप्त करते हैं। वर्तमान में ग्रीन जॉब सेक्टर स्किल काउंसिल, हैण्डिक्राफ्ट एवं कारपेट सेक्टर स्किल काउंसिल, टैक्सटाइल सेक्टर स्किल काउंसिल, IT/ITES काउंसिल इत्यादि से MOU सम्पादित हो चुका है। म.प्र.राज्य मुक्त स्कूल शिक्षा बोर्ड द्वारा जारी प्रमाण पत्र यूजीसी, तकनीकी शिक्षा परिषद भारत सरकार एवं म.प्र.शासन द्वारा समस्त नियोजन के उद्देश्यों के लिये मान्य है।

एमपीएसओएसईबी जल्द ही युवाओं को प्रोत्साहित करने के लिए सस्ती लागत पर ब्लॉक/उप ब्लॉक स्तर पर पूरे मध्य प्रदेश में विभिन्न व्यावसायिक पाठ्यक्रम शुरू करेगी।

### **1. Key Benefits of the Skill Courses offered**

- NCSDE affiliated training partner
- NSQF Aligned skilling courses
- Skill Development with Employment
- VED – Vocational Education to address Dropouts – Specially design courses for School Dropouts after 8th/10th with Formal Schooling
- Skill Education at affordable cost
- Placement Linkages
- Introducing Human Capital Bank for adjusting Course Fee Later

### **2. Courses Offered**

- IT/ITES
- MINI ITI
- SECURITY
- IT(Finance Related)

### **3. Registration**

- Candidate shall register through the link <https://mpsos.mponline.gov.in/.....>
- The candidate shall select the Sector of interest
- Deposit Registration Fees alongwith Portal Fee
- Candidate shall get SMS indicating application number and other details
- Once Registration completed, Counselor shall be appointed

### **4. Talk to Counselor**

- Candidate shall be intimated via SMS and email about date of Counseling.
- Counselor shall call via video / audio call as per the convenience of candidate
- If candidate does not pick up the call or requested for any other date. The new date and time shall be communicated via registered email and SMS.
- Counselor shall discuss about the various courses on selected interested sector and suggests course with other details depending on the candidate's qualification, experience etc.

- If candidate agrees to that, Counselor shall ask for Happy Code received on mobile.
  - If candidate does not agree and do not like to have the course the registration shall be closed with Happy Code provided by Candidate
5. Fee Deposit
- The candidate shall get SMS & email regarding the selected course, fees and probable date of start of the course.
  - Candidate shall select deposit fee full/installment/HCB
  - Candidate shall deposit desired fee or sign agreement in case of HCM.
  - The nearest Study Center and linkages shall be provided to the candidates
  - The fees once deposit is non-refundable.
6. Human Capital Bank
- Any candidate can opt for participating in Human Capital Bank.
  - The course shall be Free-of-Cost
  - Candidate has to sign an Agreement with MPSOSEB
  - Three Days salary shall be deducted for adjusting the Fees.
7. Course Study
- The classes shall be organized through online mode as specified study center.
  - The lab works shall be carried out at specified workshop centers of MPSOSEB.
  - The course material shall be provided in softcopy.
  - After successful completion of course the certification shall be provided to the candidates.
  - 100% Attendance is mandatory in workshop (Residential)
8. Employment Drive
- MPSOSEB arranges Industrial training wherever required
  - MPSOSEB shall run employment drive for each sector

**Note :**

1. **The Courses (Annexure 1) and its Fee Shall be circulated separately.**
2. **For Any queries may contact at email ::: [skill.mpsoseb@gmail.com](mailto:skill.mpsoseb@gmail.com)**

## Annexure 1

**List of Courses**

SNO	Sector	JobRole	QPCode	Minimum Educational Qualification
1	IT-ITeS Sector Skill Council	DOMESTIC IT HELPDESK ATTENDANT	SSC/Q0110	Grade 10 OR 8th Grade Pass with 2-year relevant experience
2	IT-ITeS Sector Skill Council	Junior Software Developer	SSC/Q0508	Grade 10 OR 8th Grade Pass with 2-year relevant experience
3	IT-ITeS Sector Skill Council	Customer Care Executive-Domestic- Voice	SSC/Q2210	Grade 10 OR 8th Grade Pass with 2-year relevant experience
4	IT-ITeS Sector Skill Council	Customer Care Executive-Domestic- Non- Voice	SSC/Q2211	Grade 10 OR 8th Grade Pass with 2-year relevant experience
5	IT-ITeS Sector Skill Council	DOMESTIC DATA ENTRY OPERATOR	SSC/Q2212	Grade 10 OR 8th Grade Pass with 2 year relevant experience
6	IT-ITeS Sector Skill Council	DOMESTIC BIOMETRIC DATA OPERATOR	SSC/Q2213	Grade 10 OR 8th Grade Pass with 2-year relevant experience
7	IT-ITeS Sector Skill Council	ENGINEER TECHNICAL SUPPORT (LEVEL 1)	SSC/Q0101	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
8	IT-ITeS Sector Skill Council	WED DEVELOPER	SSC/Q0503	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
9	IT-ITeS Sector Skill Council	Application Development (HTML)	SSC/Q0510H	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
10	IT-ITeS Sector Skill Council	Application Development (JAVA)	SSC/Q0510J	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
11	IT-ITeS Sector Skill Council	Application Development (PYTHON)	SSC/Q0510P	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
12	IT-ITeS Sector Skill Council	ASSOCIATE CUSTOMRE CARE (NON -VOICE)	SSC/Q2201	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
13	IT-ITeS Sector Skill Council	Associate Customer care (Voice and Non-Voice)	SSC/Q2202	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
14	IT-ITeS Sector Skill Council	Technical Support Executive-Non Voice	SSC/Q7201	12th Grade Pass with computer background OR 10th Grade Pass with 2 Years of relevant experience
15	IT-ITeS Sector Skill Council	SOFTWARE DEVELOPER-IT SERVICES	SSC/Q0501	UG or diploma with courses related to Engg./ Science/Computers Completed 2nd year of 3-year/ 4-year UG** OR Completed 3-Year Diploma** after 10th with 1 year of relevant experience
16	IT-ITeS Sector Skill Council	x	SSC/Q0903	
17	IT-ITeS Sector Skill Council	Analyst Endpoint Security-Cybersecurity	SSC/Q0905	UG or diploma with courses related to Engg./ Science Completed 2nd year of 3-year/ 4-year UG** OR Completed 3-Year Diploma** after 10th with 1 year of relevant experience
18	IT-ITeS Sector Skill Council	Sr. Associate - Desktop Publishing (DTP)	SSC/Q2702	UG or diploma with courses related to Engg./ Science Completed 2nd year of 3-year/ 4-year UG** OR Completed 3-Year Diploma** after 10th with 1 year of relevant experience
19	IT-ITeS Sector Skill Council	Application Developer-Web and Mobile	SSC/Q8403	UG or diploma with courses related to Engg./ Science Completed 2nd year of 3-year/ 4-year UG** OR Completed 3-Year Diploma** after 10th with 1 year of relevant

				experience
20	IT-ITeS Sector Skill Council	x	SSC/Q8405	
21	IT-ITeS Sector Skill Council	Product Manager – Web & Mobile	SSC/Q8401	PG or UG or diploma with courses related to Engg./ Science Pursuing first year of 2-year PG Program after completing 3-year UG** degree OR Pursuing 1-year PG diploma after 3-year UG** degree OR Completed 4th year UG (in case of 4-year UG**with honours/ honours with research) OR Pursuing 4th year UG (in case of 4-year UG**with honours/ honours with research) and continuing education OR Completed 3-Year UG** Degree with 1 year of relevant experience
22	IT-ITeS Sector Skill Council	Sr. Associate-F & A Complex	SSC/Q2302	UG or diploma with courses related to Engg./ Science/Finance/Business Administration Completed 2nd year of 3-year/ 4-year UG** OR Completed 3-Year Diploma** after 10th with 1 year of relevant experience
23	MINIITI	MASON (BUILDING CONSTRUCTOR)	MITI/Q0001	8th
24	MINIITI	PLUMBER	MITI/Q0002	8th
25	MINIITI	DRESS MAKING	MITI/Q0003	8th
26	MINIITI	SEWING TECHNOLOGY	MITI/Q0004	8th
27	MINIITI	ELECTRICIAN	MITI/Q0005	10 with Science+Maths/Voc Sub same nature
28	MINIITI	REFRIGERATION AND AIR CONDITIONING TECHNICIAN	MITI/Q0006	10 with Science+Maths/Voc Sub same nature
29	IT (Finance Related)	WORLD OF TALLY	MPSOS/Q0001	10th
30	IT (Finance Related)	GST	MPSOS/Q0002	10th
31	IT (Finance Related)	TDS/INCOME TAX	MPSOS/Q0003	10th
32	NIOS - Agriculture and Animal Husbandry	Mashroom Production	NIOS/618	8th
33	NIOS - Agriculture and Animal Husbandry	Vermicomposting	NIOS/621	8th
34	NIOS - Agriculture and Animal Husbandry	Bee Keeping	NIOS/650	8th
35	NIOS - Agriculture and Animal Husbandry	Paddy Farming	NIOS/652	8th
36	NIOS - Agriculture and Animal Husbandry	Poultry Farming	NIOS/653	8th
37	NIOS - Agriculture and Animal Husbandry	Bamboo Cultivation	NIOS/673	8th
38	NIOS - Agriculture and Animal Husbandry	Certificate on Organic Grower	NIOS/678	12th or 10th with Exp in relavent field
39	NIOS - Agriculture and Animal Husbandry	Plant Protection	NIOS/351	10th
40	NIOS - Agriculture and Animal Husbandry	Soil and Fertilizer Management	NIOS/362	10th
41	NIOS - Business and Commerce	Diploma in Modern Secratrtrial Practice	NIOS/412-415/419	12th
42	NIOS - Business and Commerce	Diploma in Secratrtrial Practice (PA/PS) -Hindi	NIOS/424-426,483	10th
43	NIOS - Business and Commerce	Diploma in Secratrtrial Practice (PA/PS) -English	NIOS/424-426,484	10th
44	NIOS - Business and Commerce	Diploma in Secratrtrial Practice (PA/PS) -Urdu	NIOS/424-426,464	10th

45	NIOS - Business and Commerce	Diploma in Insurance Services	NIOS/456-460	12th
46	NIOS - Business and Commerce	Certificate in Institutional Leadership and Management	NIOS/739	12th
47	NIOS - Business and Commerce	Diploma in Institutional Leadership and Management	NIOS/739-740	12th
48	NIOS - Business and Commerce	Typewriting (Hindi)	NIOS/217	8th
49	NIOS - Business and Commerce	Typewriting (English)	NIOS/218	8th
50	NIOS - Business and Commerce	Typewriting (Urdu)	NIOS/221	8th
51	NIOS - Business and Commerce	eTypewriting English	NIOS/384	10th
52	NIOS - Business and Commerce	Typewriting Hindi	NIOS/322	10th
53	NIOS - Business and Commerce	Typewriting English	NIOS/323	10th
54	NIOS - Business and Commerce	Secretarial Practice (Hindi/English)	NIOS/326	10th
55	NIOS - Business and Commerce	Stenography Hindi	NIOS/324	10th
56	NIOS - Business and Commerce	Stenography English	NIOS/325	10th
57	NIOS - Computer and Information & Communication Technology	Web Designing and Development	NIOS/622	10th
58	NIOS - Computer and Information & Communication Technology	Data Entry Operations	NIOS/632	10th
59	NIOS - Computer and Information & Communication Technology	CRM Domestic Voice	NIOS/661	10th
60	NIOS - Computer and Information & Communication Technology	Computer Hardware Assembly & Maintenance	NIOS/663	10th
61	NIOS - Computer and Information & Communication Technology	Basic Computing	NIOS/608	10th
62	NIOS - Computer and Information & Communication Technology	Certificate in Computer Application	NIOS/711-712	10th
63	NIOS - Engineering and Technology	House Wiring and Electrical Appliance Repairing	NIOS/601	10th
64	NIOS - Engineering and Technology	TV Repairing	NIOS/604	10th
65	NIOS - Engineering and Technology	Construction Supervision	NIOS/620	10th
66	NIOS - Engineering and Technology	Drinking Water Purifier Technician	NIOS/677	10th
67	NIOS - Engineering and Technology	Plumbing	NIOS/611	8th
68	NIOS - Engineering and Technology	Automotive Service Technician	NIOS/734	10th
69	NIOS - Engineering and Technology	Electrical Technician	NIOS/701-702	10th
70	NIOS - Engineering and Technology	Radio TV Technician	NIOS/703-704	10th
71	NIOS - Engineering and Technology	Refrigeration and Air Conditioning	NIOS/709-710	8th
72	NIOS - Engineering and Technology	Two Wheeler Technician	NIOS/713	5th
73	NIOS - Engineering and Technology	Carpentry	NIOS/252	8th
74	NIOS - Engineering and Technology	Solar Energy Technician	NIOS/253	8th
75	NIOS - Engineering and Technology	Welding Technology	NIOS/257	8th

76	NIOS - Engineering and Technology	Furniture and Cabinet Making	NIOS/354	10th
77	NIOS - Health and Paramedical Science	Ayurveda Assistant	NIOS/665	10th
78	NIOS - Health and Paramedical Science	Panchkarma Assistant	NIOS/666	10th
79	NIOS - Health and Paramedical Science	Care of Elderly	NIOS/445-448	10th
80	NIOS - Health and Paramedical Science	Community Health (For Health Workers)	NIOS/449-451	10th
81	NIOS - Health and Paramedical Science	Homeopathic Dispensing	NIOS/718-719	10th
82	NIOS - Health and Paramedical Science	Ayurvedic Therapy (Panchkarma Technician)	NIOS/721-722	12th or 10th with 2 yr exp in related field
83	NIOS - Yoga and Naturopathy	Yoga Teachers Training Program	NIOS/495-499	12th
84	NIOS - Yoga and Naturopathy	Diploma in Naturopathy & Yogic Science	NIOS/811-822	12th or one year Yoga Naturopathy Certificate / Diploma Holder
85	NIOS - Yoga and Naturopathy	Diploma in Yogic Science	NIOS/823-832	12th
86	NIOS - Yoga and Naturopathy	Diploma in Yogic Science (for YTTP passouts)	NIOS/828-832	12th
87	NIOS - Home Science and Hospitality	Cutting and Tailoring	NIOS/605	8th
88	NIOS - Home Science and Hospitality	Dress Making	NIOS/606	8th
89	NIOS - Home Science and Hospitality	Certificate in Indian Embroidery	NIOS/628	8th
90	NIOS - Home Science and Hospitality	Beauty Culture and Hair	NIOS/612	8th
91	NIOS - Home Science and Hospitality	Beauty Therapy	NIOS/640	8th
92	NIOS - Home Science and Hospitality	Hair Care and Styling	NIOS/641	8th
93	NIOS - Home Science and Hospitality	Hand and Foot Care	NIOS/642	8th
94	NIOS - Home Science and Hospitality	Advanced Certificate in Cutting & Tailoring	NIOS/642	8th
95	NIOS - Home Science and Hospitality	Cutting Tailoring and Dress Making	NIOS/705-706	8th
96	NIOS - Home Science and Hospitality	Certificate in Children Wear	NIOS/461-462	8th
97	NIOS - Home Science and Hospitality	Certificate in Ladies Wear	NIOS/461,463	8th
98	NIOS - Home Science and Hospitality	Certificate in Men's Wear	NIOS/461,494	8th
99	NIOS - Home Science and Hospitality	Laundry Services	NIOS/255	8th
100	NIOS - Home Science and Hospitality	Bakery and Confectionery	NIOS/256	8th
101	NIOS - Home Science and Hospitality	House Keeping	NIOS/356	8th
102	NIOS - Home Science and Hospitality	Catering Management	NIOS/357	10th
103	NIOS - Home Science and Hospitality	Food Processing	NIOS/358	10th
104	NIOS - Home Science and Hospitality	Hotel Front Office Operations	NIOS/360	10th
105	NIOS - Home Science and Hospitality	Diploma in Dress Designing	NIOS/461-463,494	10th
106	NIOS - Teachers Training	Certificate in Early Childhood Care and Education	NIOS/439-441	8th
107	NIOS - Teachers Training	Certificate in Toy Making and Joyful Learning	NIOS/416-418	10th
108	NIOS - Miscellaneous	Security Services	NIOS/615	10th
109	NIOS - Miscellaneous	Fire Prevention and Industry Safety	NIOS/626	8th



110	NIOS - Miscellaneous	Certificate om Library & Information Science	NIOS/436-438,478	10th
111	NIOS - Miscellaneous	Diploma in Basic Rural Technology	NIOS/452-455	8th
112	Cyber Crime : Child Security for School Staff (Teaching and Non-Teaching)	Cyber Crime : Child Security for School Staff (Teaching and Non-Teaching)	MPSOS/Q0004	Teaching and Non-Teaching Staff from Schools